



## **STREET MAINTENANCE TEAM LEADER**

### **Purpose:**

To actively support and uphold the City's stated mission and values. To lead and participate in the work of a maintenance or construction crew; and to operate the most difficult and complex heavy equipment in a variety of maintenance and construction activities including excavating, grading, paving, rolling, patching, milling and related operations according to required standards.

### **Supervision Received and Exercised:**

Receives general supervision from Streets Supervisor, or from other supervisory staff.

Exercises functional and technical supervision over Street Maintenance Equipment Operator I/II and temporary employees.

### **Examples of Duties:**

This class specification is intended to indicate the basic nature of positions allocated to the class and examples of typical duties that may be assigned. It does not imply that all positions within the class perform all of the duties listed, nor does it necessarily list all possible duties that may be assigned.

Duties may include, but are not limited to, the following:

- Plan, prioritize, assign, lead and review the work of staff in maintenance work relating to streets, alleyways, right-of-way infrastructure, bike paths, bridges, and street sweeping.
- Act as a coach and mentor to team members; facilitate and participate in team member's Individual Development Plans.
- Establish and maintain effective working relationships with team members and the general public.
- Recommend and assist in the implementation of goals and objectives; implement policies and procedures.

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*Revised April 1997*

*Revised November 2000*

*Revised November 2001 (range adj due to market)*

*Revised and Re-titled December 2005*

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- May act in Streets Supervisor's absence.
- Assist in establishing methods and schedules for operations and maintenance activities; coordinate work schedules with contractors and other City departments.
- Evaluate operations and activities in assigned areas of responsibility and recommend improvements and modifications.
- Investigate complaints and requests for service from the general public and recommend corrective actions.
- Facilitate monthly training meetings; assist in the training of staff.
- Develop and provide presentations on work areas and procedures to work team, at division meetings, department head meetings and to City Council.
- Schedule blue stake for utilities.
- Operate heavy construction equipment such as large dump trucks, loaders, cranes, graders, bulldozers, rollers, pavers and other equipment.
- Maintain records related to particular assignment; input and recall information into a database.
- Grade and crown City streets, roads and alley using a motor grader; roll asphalt.
- Install street barricades and cones prior to the performance of construction and repair activities; direct and control traffic around work sites.
- Read maps for the location and verification of work assignment and hazards such as manholes and sewer, gas, electrical, and water lines.
- Identify equipment needs for each assigned project; evaluate equipment condition and request needed repairs.
- Use basic hand tools, jackhammers, routers, blowers, saws, etc.
- Perform related duties as assigned.

### **Experience and Training Guidelines:**

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. The hiring department may include job related

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experience, training or license and certification preferences at the time of recruitment. A typical way to obtain the knowledge and abilities would be:

**Experience:**

Three years of increasingly responsible construction and maintenance experience including the operation of heavy construction and automotive equipment.

**Training:**

Equivalent to completion of twelfth grade supplemented by applicable training in equipment operation and maintenance.

**Licenses/Certifications:**

Possession of, or ability to obtain, an appropriate, valid Arizona Class A driver's license with a Tanker Endorsement.

**This position is included in the City's classified service, pursuant to City of Tempe Personnel Rules and Regulations, Rule 1, Section 103.**

**Job Code: 8988**

**FLSA: Non-Exempt**